

DEPARTMENT OF BENEFIT PAYMENTS  
744 P Street, Sacramento, CA 95814



November 4, 1975

ALL-COUNTY LETTER NO. 75-238

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: FOOD STAMP PROGRAM - ALTERNATIVE METHOD FOR THE EXCHANGE OF OLD COUPONS  
FOR NEW COUPONS

REFERENCE: All-County Letter 75-191

This is to inform you of an additional method of exchanging old coupons for new coupons. These instructions were received from FNS on September 15, 1975 and are intended only for those counties that are unable to exchange coupons in accordance with the procedures previously outlined in All-County Letter 75-191.

For those counties unable to exchange coupons according to the initial method, the following procedures will be used:

Recipients may return the old series coupons to their certification office. The recipient will be given a receipt for the old coupons, which will contain the name and address of the county certification office, the name and address of the head of the household, the date and value of old coupons returned as well as the value of the new coupons to be given in exchange. The receipt must be signed by the recipient as well as an authorized official.

The receipt shall be in three copies. The recipient will receive the original, the certification office issuing the receipt will retain one copy and one legible copy should be sent by the county (registered mail) to the Director, Food Stamp Division, FNS, USDA, L'Enfant Plaza Station, P. O. Box 23535, Washington, D. C. 20024, Attn: Financial Management Branch. The Food Stamp Division, Washington, D. C. will mail new coupons to households based on the information on the receipt and the Food Stamp Division's review of the information for accuracy. The new coupons will be sent to the recipient by registered mail, return receipt requested. The certification office that issued the receipt will be notified when the new coupons are mailed to the recipient.

**OBSOLETE**

Superseded by ACL # 77-15

The old series coupons will be destroyed locally by the county. No federal or state witness needs to be present for the destruction. A record of the total amount of old coupons destroyed each month will be kept by the county, but unlike the initial method of exchange, there will be no need to report this amount on the FNS-250, Food Coupon Accountability Report.

The procedures for exchange, whether using the above method or the one previously transmitted in All-County Letter 75-191, will expire on June 30, 1976. All recipients must make the exchange by this date.

Should you have any questions, please contact Richard Macaluso of the Food Stamp Policy Coordination Bureau at (916) 445-6907.

Sincerely,

A handwritten signature in dark ink, appearing to read "Gary D. Macomber", written over the typed name.

GARY D. MACOMBER  
Deputy Director

cc: FNS, USDA  
CWDA